



**Title: Janitor**

**Company: 3 POINTS AVIATION – CALGARY FACILITY**

**3 Points Aviation** is an industry leader in Aircraft component sales, manufacturing and repair and overhaul. Headquartered in the West Royalty Business Park in Charlottetown, we have worked tirelessly to earn a reputation that consistently exceeds our client's expectations. Our company, through focused customer service, has become a leader in the supply and distribution of new and re-conditioned aircraft parts.

**JOB DESCRIPTION:**

The Janitor is responsible for the provision of building maintenance, and minor repairs as assigned according to the respective technician's qualifications. This incumbent will be working on a wide variety of assigned tasks under the direction of the V.P. of R&O.

**TASKS/DUTIES:**

- Ensure the common areas of the building are clean and free of debris and garbage
- Assist with snow removal as required
- Ensure all offices are clean.
- Ensure the shop is maintained in clean condition.
- Ensure all test room & test equipment are in clean condition.
- Ensure all washrooms are in clean condition.
- Polish the work shop floor area & maintain the facility in clean & presentable condition at all times.
- Assist with garbage collection and removal of large items as require.

**SKILLS REQUIRED:**

- 3-5 years of janitorial experience
- Basic use of janitorial tools – vacuums, dusters, cleaning products, carrying items and rug shampooers and carpet steamers
- Must possess a valid provincial driver's license and have a reliable vehicle
- You possess a keen ability to recognize problems, and create an effective course of action to solve the issue;
- You are self-directed with the ability to effectively manage your time and resources.
- You have the ability to work with minimal supervision;
- You display a professional and positive company image;
- You thrive in an ever-changing environment.

**Salary based on experience:**

**Deadline for submissions:**

**Please email your resume to: [hr@3pointsaviation.com](mailto:hr@3pointsaviation.com)**